

# Flywheel Data SEWP V Ordering Guide

NASA's Solutions for Enterprise-Wide Procurement (SEWP V) Government Wide Acquisition Contract (GWAC) provides the latest in Information Technology (IT) products and services for all Federal Agencies and their approved contractors. The statutory authority allowing usage of the SEWP contracts by the entire Federal Government is NASA's designation as an Executive Agent by OMB based on the Information Technology Management Reform Act (ITMRA) of 1996, now the Clinger Cohen Act.

#### How to Obtain a Quote

The recommended method to obtain a SEWP quote is by using the RFQ/RFI tool available at the SEWP website. The tool assists in providing and documenting fair opportunity. Quotes may also be obtained by contacting the Flywheel Data Program Manager; however, you are then responsible for ensuring Fair Opportunity is provided.

# **Program Support**

Questions related to quotes, delivery orders, as well as policy and procedural information regarding installation, basic warranty, extended warranty, technical support, software support, and other post-delivery issues should be directed to Flywheel Data's SEWP Program Management Team.

## Placing an Order with SEWP V

All Delivery Orders must be routed through the SEWP Program Management Office (PMO) and should not be sent directly to Flywheel Data or any other contract holder. When an order is received from a customer, the SEWP PMO logs the order and checks that the order total matches the verification file from the quote. SEWP orders can be placed via email or fax. To email, submit a .pdf or image file to sewporders@sewp.nasa.gov. To fax, send a fax of the order and completed forms to (301) 286-0317.

# All orders must be sent to the NASA SEWP PMO for processing and tracking.

The SEWP PMO processes the order and assigns a SEWP Tracking Number (STN). The SEWP Bowl then sends the order to the Contract Holder for processing.

### **About Flywheel**

Flywheel Data is an engineering-led, value-added reseller (VAR) that specializes in interoperability and testing of cutting-edge technology solutions for the U.S. federal government. We have a comprehensive lab environment that enables us to recommend ideal solutions based on testing, analysis, research, and real customer results.



## Micro-Purchases and Post Delivery

To obtain a quote for a micro-purchase, please contact the Flywheel Data Sales Team. Flywheel Data will forward order information to the NASA SEWP PMO for processing and tracking. Post-delivery issues or questions related to orders can be directed to the Flywheel Data SEWP Program Manager.

All other requests should be made using the online SEWP Quote Request Tool.

### **Contract Details**

Contract Number NNG15SD90B - Group C - Small Business.

SEWP V Period of Performance May 1, 2015 - October 31, 2025

#### **SEWP Fees**

The SEWP surcharge for orders is 0.34%. The fee is included in the price and is not separately listed on quotes. It is the Contract Holder's responsibility to pay the fee from their quoted prices.

#### **Points of Contact**

Nick Doenges, Program Manager (617) 653-1779 ndoenges@flywheeldata.com

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